

Harmony Helpers Business Meeting Minutes
Monday, September 10, 2018

Present:

Kelly McClaren-Olin
Stephanie Bowles
Amy Schoen
Wendy Todd
Lisa Gray
Debbie Polk
Stephanie Siefert
Jayne Miller
Karen Furey
Lara Pontious
Tyler Skidmore

- Mission Statement read-
- Secretary Report read, Stephanie motion accept, Amy second
- Treasurer Report-one deposit in August, small checks, any questions?
- Carroll High School, attending? Jayne q. about competition schedule

Deb has schedule:

1 11-12 Beaver Creek

1/19 Piqua

2 8 & 9 Carroll Ft. Wayne

2/16 MMS

2/23 Twinsburg

3/2 Solon

- Budget: (Document provided) Income from fund raising, fees, MMS, Dinner and Show,
- Expenses-contracted individuals & choreo, income and exp pretty much stayed the same, Jayne q. regarding choir retreat, HH role in this?
- Wendy-Mr. Skidmore likes to do this as he has a fund to treat them, have bonding, etc. did this come out of the district activity choir fund?
- Bottom line- anticipating coming in black, left stipend at \$150 for singer/dancers.
- Pit costumes this year? Added a line as expense, Katie had at \$75 apiece. Jayne recommending stipend to (pit 10% of \$150) for their costumes?
- One receipt lingering last May Target, bought changing tents, not yet received hardcopy, where are the tents? Must locate for Community night?
- Issue regarding choir involvement (parental)?
- Stephanie—next year at budget meeting discuss?
- Amy q. about Christmas Caroling to pay for Encore to carol at businesses. They would donate to us. Kelly will talk to Mr. Skidmore. Donators from Encore alumni, caroling.

- Kelly-Amy to discuss with Mr. Skidmore regarding doing as fundraiser, she will report back.
- Motion to approve budget-Lisa, Wendy second
- Motion to approve report-Stephanie, Jayne
- New business—Communications board position, Kier cannot serve due to Mickey's departure from Encore. Anyone interested in position? Karen Furey volunteered, vote to approve Karen as Communication, unanimous
- 2018-2019 Encore Rehearsal Page, Stephanie as administrator can add them, add Karen and Wendy to page,
- Calendar Raffle—passed out to all students this evening, fundraiser for singer/dancers, limit how many times a person can win? Issue with this? Officially don't have a policy, aren't changing it now. Turn back in either tickets or the cash, money goes straight to the child
- Not as many gift cards this year? Why - unsure, may need to address next year.
- Spirit night-Ferlings are taking this over with committee, date is 9/21/18, 5:30 - 7

Choir officer report-n/a

- Director's Report-Debbie Muniak working in PAC box office, Donna Toth stepping into building request position, including everything, interior/exterior, but Debbie can assist. Competitions and dates listed, none 100% officially approved but regular as last year, not yet to be posted to parents.
- Other events-department retreat Saturday, many absences but good responses, great support from both VP's with food, where does funds for food come from? Took from school activity fund, approx. \$700 for everything,
- Patron information out, emailed to family accounts. Deadline is around October 1st
- Vocal clinic in fall provided, must think about musical, concessions? HH can get the money for concessions, ask Katie or Tom regarding or choir officer's fund 2nd weekend in November,
- Other events: December concerts, concessions at holiday concert? Other things to try to engage more choir parents, Amy discussed regarding caroling, fund raising, tents? Where r they? In the production office. Dates? Royal Tea Party (possibly Saturday after fall musical week) and Dancing with Encore? (possibly 12/8) may not be able to do elementary concerts due to study hall scheduling, will discuss further. Dinner and Show January 17th
- Website-Debbie meeting with Kier to go over that, (Laura Franks) contact forms to give out to new communications, need more forms because we have run out. Share spreadsheet for Pit and Crew, Tom and Katie, Debbie has Pit and Crew spreadsheets to send
- Meeting times? Second Monday? What date? - 2nd Monday of each month, approved. Who keeps google calendar? Tom Katie, Karen Furey will use Google calendar.
- 3rd Monday of October just for that meeting? 15th? Approved

- Jayne-Pit 26 members, third bus needed? Charge Pit pay to play? As of now no, unsure how we will do travel, trying to push for buses, will deal with overage costs, need to have the conversation, benefit
- Who is handling Dine to Donate? Heather Davis is willing, (Emma Davis) to chair and lead that, Kelly will contact and get her in touch with Gwen (old contact)

Motion to adjourn Debbie, Stephanie.